



KIEVE WAVUS

E D U C A T I O N



Maintenance & Facilities Support Staff

Summary

Maintenance & Facilities Support Staff are essential to the function of our physical plant. They are hard workers who are eager to learn so that our facilities operate efficiently and our grounds reflect the quality of our programs.

Mission

Kieve Wavus Education empowers people to contribute positively to society by promoting the values of kindness, respect for others, and environmental stewardship through year-round experiential programs, camps for youth and adults, and guidance from inspirational role models.

Qualifications

High School diploma or equivalent preferred. Significant interest in a wide range of maintenance tasks. A self-starting, positive team member who is a creative problem solver able to learn tasks ranging from lawn mowing to carpentry - that are essential to maintaining a significant physical plant. Outstanding work ethic and flexible to serve a wide range of programs and clients.

Responsible to: Maintenance & Facilities Director

Primary Responsibilities

Buildings, Property

Work diligently at any of our four campuses to ensure all KWE property - whether a building, dock, or boat - is maintained to the highest standard. Whether helping to repair things that break or pre-empting wear, be responsible for fixing identified problems and be responsive to any issue that arises. Have a positive attitude, an excellent work ethic, and a willingness to learn new skills. On call as needed and when schedule permits.

Grounds

Do whatever is required to maintain the grounds on our four campuses. From mowing lawns and weed wacking, to fertilizing and trail clearing, our campuses are diverse and require a variety of skill sets to meet the different standards of our programs and to protect our lake and broader environment. Be on call for weather events, especially as related to campus safety for major storms and snow and ice events.

Operations & Risk

Support our compliance to Federal, State, and DHHS standards and report operational risk to our Healthcare & Risk Director when seen. Function as an essential behind the scenes supporter of everything that occurs on our campuses.

Support of the Organization

Kieve Wavus Education is an educational nonprofit that requires a highly dedicated team to function. Each employee should understand our mission and be ready to do work not specific to their job description in order to fulfill it.